

**CITY OF COVINGTON REQUEST FOR PROPOSAL FOR
SCBA FILL STATION & AIR COMPRESSOR**

SEALED BIDS WILL BE RECEIVED UNTIL **2:00 P.M.**, LOCAL TIME, **THURSDAY, APRIL 2, 2020**, AT THE OFFICE OF THE PURCHASING AGENT, CITY HALL, COVINGTON, LOUISIANA, 317 N. JEFFERSON AVENUE, COVINGTON, LA 70433;

FOR THE PURCHASE OF SCBA FILL STATION & AIR COMPRESSOR TO BE USED BY THE FIRE DEPARTMENT OF THE CITY OF COVINGTON. BIDS WILL BE OPENED AT **2:00 P.M.** IN THE CITY HALL CONFERENCE ROOM, CITY HALL, COVINGTON, LOUISIANA.

ANY BIDS RECEIVED AFTER **2:00 P.M.** WILL BE RETURNED UNOPENED.

APPLICANTS MUST HAVE CURRENT OCCUPATIONAL LICENSE AND MUST BE IN GOOD STANDING WITH THEIR RESPECTIVE SECRETARY OF STATE.

THE CONTRACT TERM WILL BE FOR A PERIOD OF ONE (1) YEAR WITH OPTION TO RENEW FOR (2) YEARS. INDIVIDUAL ORDERS WILL BE PLACED UNDER THE CONTRACT. NO MINIMUM VALUE IS GUARANTEED.

PROPOSALS SHALL SET FORTH THE COST PER UNIT ON THE PROVIDED FORMS.

A COMPLETE AND DETAILED REQUEST FOR PROPOSAL IS AVAILABLE FOR PUBLIC INSPECTION AND DOWNLOADING FROM THE CITY'S WEBSITE AT WWW.COVLA.COM, BY EMAILING THE CITY OF COVINGTON, PURCHASING AGENT OFFICE AT SSHARP@COVLA.COM, BY CALLING FOR A COPY AT (985)898-4733 OPTION 2 OR BY REQUESTING IN PERSON AT CITY OF COVINGTON, CITY HALL, 317 N. JEFFERSON AVENUE, COVINGTON, LA 70433.

THE OUTSIDE ENVELOPE IN WHICH THE BID IS PLACED MUST BE CLEARLY MARKED AS FOLLOWS:

SEALED BID: REQUEST FOR PROPOSAL FOR SCBA FILL STATION & AIR COMPRESSOR BID DUE DATE AND TIME: THURSDAY, APRIL 2, 2020; 2:00 P.M.

BIDS MUST BE SEALED. EMAILED OR FAXED BIDS WILL BE DISQUALIFIED.

THE ENTIRE BID PACKAGE MUST BE SUBMITTED TO STACEY SHARP, PURCHASING AGENT, CITY OF COVINGTON, 317 N. JEFFERSON AVE., P.O. BOX 778, COVINGTON, LA 70434 IN TRIPLICATE.

ALL APPLICABLE LAWS, ORDINANCES, AND THE RULES AND REGULATIONS OF ALL AUTHORITIES HAVING JURISDICTION OVER PURCHASE OF THE SCBA FILL STATION & AIR COMPRESSOR SHALL APPLY TO THE CONTRACT THROUGHOUT.